

FEES

16+ Years Old

<u>Document:</u>	<u>Application Fee:</u>	<u>Execution Fee:</u>
Passport Book	\$130	\$35
Passport Card	\$30	\$35
Passport Book & Card	\$160	\$35

0-15 Years Old

<u>Document:</u>	<u>Application Fee:</u>	<u>Execution Fee:</u>
Passport Book	\$100	\$35
Passport Card	\$15	\$35
Passport Book & Card	\$115	\$35

Application Fee (U.S. Dept. of State):
One Check Per Application

Execution Fee (Avon Grove Library):
Can Be One Check For Entire Family



TO SCHEDULE YOUR
APPOINTMENT, PLEASE GO TO
[Avongrovelibrary.org/passport-
services.html](http://Avongrovelibrary.org/passport-services.html)

☎ 610-869-2004

📍 117 Rosehill Ave, West Grove, PA 19390

🌐 Avongrovelibrary.org



A Member of the Chester County Library System

WELCOME TO AVON GROVE LIBRARY'S PASSPORT ACCEPTANCE FACILITY

Avon Grove Library's Passport Hours:

Tuesday 3:00PM - 7:00PM
Wednesday 12:00PM - 6:00PM
Thursday 3:00PM - 7:00PM
Friday 10:30AM - 3:30PM
Saturday 10:30AM - 3:30PM

Passport hours as of September 18, 2024

 Fees as of August 6th, 2024

FAQ

Who can apply for a U.S. passport at the Avon Grove Library?

- 1) Anyone who is applying for their first passport including minor children under 16
- 2) Anyone whose last passport was issued when they were under 16
- 3) Anyone whose last passport was issued more than 15 years ago
- 4) Anyone whose last passport was lost, stolen or damaged

Where can I get the application?

Application forms DS-11 are available online at <https://travel.state.gov/content/travel.html> and at our library.

My passport was issued within the last 15 years. Can I still renew my passport at the library?

We only accept form DS-11. You can renew your passport yourself using form DS-82 by mail or online: <https://travel.state.gov/content/travel/en/passports.html>

Can I get my photo at the library? What if I'm renewing my application myself?

We will take your passport photo for \$15 which you can pay by check or cash.

Can I just walk in?

Our passport service is by appointment only. Schedule your appointment on the Avon Grove Library website under "Passport Services."

— WHAT TO BRING —

Every applicant must bring two forms of ID:

- 1) Proof of U.S. citizenship, which can be your original birth certificate, Consular Report of Birth Abroad, Certificate of Naturalization/Citizenship or a previously issued, full validity, undamaged U.S. passport (can be expired), and
- 2) A valid government-issued photo ID such as a driver's license. If you have a U.S. passport issued more than 15 years ago, you will need to submit it with your application.

16-17 year olds:

Must bring their own valid government-issued photo ID (learner's permit, junior driver's license or school photo ID) and show parental awareness by:

- 1) Being accompanied by a parent with the parent's valid government-issued photo ID,
- 2) Submitting a parent-signed check or
- 3) Listing the parent as an emergency contact in the application.

Minors 15 and under:

Both parents/legal guardian(s) must be present at the appointment with the child. They must:

- 1) Submit evidence of child's U.S. citizenship,
- 2) Show parental relationship/guardianship evidence and
- 3) Bring their own valid government-issued photo ID.

For more information on applying with minor children, including special circumstances, visit the travel.state.gov website.

— MORE INFO —

What's the turnaround time?

Regular processing takes 4-6 weeks or you can expedite to 2-3 weeks for an additional \$60 fee per application.

How much will it cost to get my passport?

Each application requires two separate payments:

- 1) The application fee payable to the U.S. Department of State which must be one check per person, and
- 2) The execution/acceptance fee payable to Avon Grove Library which can be check or cash for the entire family. Please see fee table on the next page. Fee calculator: www.travel.state.gov

